

Final Draft Proposal

Bylaws: Western Nevada Pistol League
Reno, Nevada, United States of America

Article I – Name and Organization

The name of the organization shall be Western Nevada Pistol League (WNPL). WNPL shall be organized as a non-profit organization pursuant to IRS section 501 (c) (7).

WNPL may be an affiliate of the United States Practical Shooting Association (USPSA), which is a region of the International Practical Shooting Confederation (IPSC). WNPL may affiliate with the National Rifle Association (NRA) or other organizations as appropriate. WNPL members may also choose to affiliate with other shooting organizations.

Article II – Objectives and Purposes

WNPL shall exist to promote the social and recreational sport of practical shooting. Practical shooting is defined as the use of legally owned firearms for the purposes of competitive sport, lawful self-defense, and legal hunting. Safety shall always be the primary concern of WNPL. While the emphasis of WNPL is on pistols handguns, this focus shall not exclude the use of rifles or shotguns should the membership wish to organize competitions for their use.

Article III – Membership

WNPL shall not establish a limit on the number of members. Membership in WNPL shall not be restricted on basis of race, nationality, ethnicity, gender or religion. All members of WNPL in good standing shall have: one (1) vote in each election; one (1) vote for each motion put to the question at any general membership meeting or special meeting. The Board shall determine the date, location and/or method of voting for all elections, membership and special meetings. ~~The member must be present to vote.~~ No voting by proxy is allowed.

Should the members of the WNPL vote to dissolve the club, all members of the WNPL shall abide by the requirements of applicable Nevada State Law pertaining to such dissolution and shall divide equally the residual assets, if any, according to IRS guidelines.

Approval for membership in the WNPL rests with the Board of Directors. If an applicant is rejected, his payment of dues shall be refunded immediately. Members shall retain priority scheduling for any club event that is required to limit attendance due to circumstances outside of club control.

A member of the WNPL may be expelled or suspended from the organization for the following reasons:

- a. ~~Consistently~~ Incurring 3 DQ's within a 12 month period or failing to follow safety rules to the extent that other members are at risk,
- b. Stealing,
- c. ~~Very bad~~ unsportsmanlike conduct.
- d. Behavior that brings disrepute upon the WNPL.

The consideration of such matters shall be on a case-by-case basis and decided by the

Board of Directors. It shall take ~~four out of five votes (4/5)~~ **a simple majority** or super-majority of the Board to expel a member. Notification of suspension or expulsion of a member shall be in writing ~~by way of a personal letter from the President of the WNPL.~~

Article IV – Financing

WNPL shall maintain the status of a non-profit corporation under the laws of the state of Nevada and the United States of America.

Annual dues shall be proposed once a year by the Board **as appropriate** and ~~presented at the October general membership meeting. The general membership may debate the amount of dues and suggest adjustments to the proposal. The amount of annual dues for the following calendar year shall then be voted on by the membership present. A simple majority of those present is needed to pass a resolution. The amount agreed on by the membership shall take effect 1 January of the next calendar year and expire on 31 December of that same year.~~

Annual dues are not refundable. **The membership year shall be from January 1 through December 31 of the calendar year.**

The Board of Directors shall, as the occasion warrants, determine if the match fees paid by members and non-members are suitable to continue successful operation of WNPL matches. Should the Board decide an adjustment is necessary, **the Board may take appropriate action to adjust match fees.** ~~it shall present a proposal to the membership at the next general membership meeting. The membership may debate and suggest adjustments as well with thirty (30) days notice. Any adjustment to the match fees is to be approved by a simple majority vote of members present at the meeting. Once approved, the new match fees shall go into effect at the next match for which the fees were approved.~~

Article V – Election of the Board of Directors

The Board of Directors of the WNPL shall consist of a President, **Vice-President**, ~~Range Master, Secretary, Treasurer, and Director-at-Large, and Public Relations Officer.~~

The term of office for the President, **Vice-President**, Secretary, Treasurer, **and Director-at-Large**, ~~and Public Relations Officer shall be two years. The term of office for the Range Master shall be one year.~~

The Secretary and the **Vice-President** ~~Public Relations Officer~~ shall be elected on years ending in an odd number. The President, ~~Treasurer~~, and **the Director-at-Large** shall be elected on years ending in an even number.

An ad hoc committee appointed by the Board shall nominate candidates for the offices of WNPL. The Board shall appoint the nominating committee in April. There shall be at least two people on the committee. The functions and offices of the nominating committee shall cease once an election is held. ~~at the October general membership meeting.~~ The nomination committee shall report to the President by 1 August who wishes to be a candidate for office.

A candidate must be a member of WNPL in good standing. The **Vice-President** will announce the names of the candidates **and method of the election 30 days prior to an election.** ~~in his column in the September issue of the WNPL newsletter.~~

In order to vote for a candidate, a club member must be in good standing 30 days prior to an election. In the event no candidate has been nominated for a BOD position, the elected BOD may appoint an interim officer to serve until the next scheduled election.

~~In the case of an uncontested election for any office on the Board, the sole candidate will be elected by acclamation. Additional nominations may be made from the floor.~~

In the case of a contested election, a vote among members present at the October general membership meeting shall be held. Attendees shall have their membership in WNPL verified by the Secretary before they can vote. A person must be a member in good standing as of 30 September to vote. Members present shall constitute a quorum to conduct an election. No absentee voting is allowed.

The President shall call for a vote by handing out to each member a simple paper ballot with the candidates' names on it. No mail-in ballots are permitted. Each member shall vote for the candidate of his choice.

Votes shall be counted by the Board and one member of the ad hoc nominating committee in plain view of the membership present. The results shall be read aloud. A simple majority of votes wins. The President shall announce the results and declare the winners. A voice vote of the members present shall affirm the results.

Article VI – Composition and Function of the Board of Directors

The elected and appointed officers of WNPL shall constitute the Board of Directors. A person shall be a member in good standing to serve on the board. The Board of Directors shall meet as determined by the President or the Vice-President. Range Master. Three officers of the Board shall constitute a quorum. Each officer shall have one vote at a Board meeting.

The BOD may appoint Match Directors as necessary. Match Directors do not have a term limit but their position must be approved annually by a majority of the elected BOD. A majority of the elected BOD may terminate a Match director or the match they administer at any time.

The Board of Directors shall be the primary controlling authority of WNPL. Match Directors represent a 1/2 vote at a BOD meeting.

A member of the WNPL may request to address the Board at a meeting with the permission of any elected BOD member or appointed officer. the President or the Range Master.

Should a BOD position become vacant, an officer of WNPL die, resign, or be removed from office, a quorum of the Board shall appoint a replacement to fill out that officer's term.

The order of ascendance to be Acting President shall be:

- a. Range Master Vice President
- b. Secretary
- c. Treasurer
- d. Public Relations Director-at-Large

If too few officers exist to establish a quorum, the general membership shall meet to hold a special election to fill out the terms in question. This election shall be conducted in accordance with Article V of the bylaws. The officers elected in this manner shall hold office only to fulfill the terms of the vacated positions.

The Board may delegate authority to particular individuals or improvised committees to carry out the work and development of WNPL. Such delegated authority shall remain subordinated to the Board's requests or actions.

WNPL members may remove a board officer or officers by presenting a written petition at a BOD meeting at a general membership meeting to do so. This petition must be signed by twenty per cent (20%) of the currently paid-to-date members of WNPL. The petition must be typed in Standard English and in acceptable format for normal business purposes.

Membership is to be verified by the Secretary when the petition is presented. It shall take a vote of two-thirds (2/3) of the verified membership present at the meeting to remove an officer or officers.—

Article VII – Compensation for Services Rendered

WNPL shall remain a volunteer organization. A member of WNPL shall fully disclose any personal gain he may receive from involvement in an improvement project or event to benefit WNPL. He shall not participate in a vote for such a project or event. Full disclosure shall also extend to family members or business associates who may stand to gain from an expenditure of funds from WNPL.

Article VII – Duties of the Elected Officers

President: The President of WNPL is the club's official spokesman. He serves as the chair for the general membership all club meetings. He oversees the appointment of committees by the Board. He controls the annual budget of WNPL. He manages, in conjunction with the VP Range Master, WNPL range facilities. He serves as chairman of the Board of Directors. The President is the primary liaison between WNPL and USPSA, Washoe County, the IRS and is responsible for filing Federal 501 documents, DMV paperwork, and insurance filings. The President informs the general membership in writing each month of the club's status and events. He will also manage and approve club purchases and assets.

Vice-President: The VP shall manage club communications and digital presence and serve as Range Master—

Range Master: The Range Master The VP provides organizational support to all the club match directors. supervises the club's USPSA matches. This includes match scheduling, equipment and supply management. He selects the stages for these monthly matches. He enforces the rules published in the latest edition of the USPSA handbook. He ensures that safety is the first concern of WNPL matches. The VP/Range Master, in conjunction with the President, manages WNPL range facilities. The VP must hold current certification from a nationally recognized firearms safety organization.—

Secretary: The Secretary keeps the minutes of board meetings and general membership meetings. He maintains records of members in good standing and accepts membership applications. He is the editor the WNPL newsletter, which exists to inform the general membership of upcoming match information, club events, and serves as a forum for the President's monthly address to the membership. The Secretary maintains a copy of the bylaws and any amendments to them.

Treasurer: The Treasurer controls WNPL funds and pays all bills. He keeps permanent financial records of business transactions of WNPL. He submits a verbal financial report at board meetings. He submits a written financial report at general membership meetings. He arranges to have the written financial report available to all members within twenty-one (21) days of the general membership meeting at which he presented it. He collects monthly match fees. The Treasurer shall disperse WNPL funds only after authorization of as authorized by the President.

Public Relations Officer: The Public Relations Officer promotes the activities of the WNPL. He designs, produces, and distributes materials to advertise club events. He is the Match Director for the WNPL Production Pistol match.

Director-at-Large: Manage and/or lead special projects and events designated by the President or BOD. Provide support or fulfill duties of MD's and/or other BOD members as necessary.

Match Directors: Will be responsible for managing the following club matches:

Action Pistol—
IDPA

Sport Carbine-Pyramid 2-Gun

UML multi gun

USPSA

Other matches as approved by the BOD

Match Directors must hold current certification from a nationally recognized firearms safety organization.

Duties of any current BOD member may be re-assigned to other BOD members or appointees as appropriate. Such re-assignments of duties shall be approved by a majority vote of the BOD.—

Article VIII – Permanent Records:

Secretary and Treasurer When their terms end, the Secretary and Treasurer will turn over their records to their successors.

Article IX – General Membership Meetings

WNPL shall hold a minimum of one general membership meeting per calendar year. ~~General membership meetings shall be held immediately after each monthly WNPL match in January, April, July, and October.~~

A quorum shall consist of the members present for the meeting.

The President shall set the agenda for the meeting. Roberts Rules of Order will guide the conduct of the meeting. The general membership may introduce motions pertinent to club activities. A simple majority of members present is needed to pass a motion. Only paid-to-date members of WNPL may vote. The Secretary is responsible for verifying this information.

Any need for a special meeting of the general membership shall be at the discretion of the Board. An announcement for such a meeting must be done at least seven (7) days before the next scheduled match and posted on the club's website.

Article X – Amending the Bylaws

The bylaws may be amended by a member submitting to the Board of Directors a written document consisting of the amendment or amendments, reason for the change, and a proposed revision. Proposals must be written in ~~Standard English~~ and presented in a manner suitable for acceptable business practices.

The Board shall evaluate the proposed change, seek advice if necessary, and submit the proposal to the membership at the next general membership ~~or special~~ meeting. At this meeting, after suitable debate, a motion may be made to vote on the proposal. Once seconded, the proposal shall be voted upon as is. No further revisions are permitted during the meeting.

If passed by a simple majority of members present, the Board shall notify all members within thirty (30) days of the impending change to the bylaws. The details of the change ~~shall appear in the next monthly newsletter or other written notification~~ will be made available to the entire general membership.

At the next ~~regularly~~ scheduled general membership ~~or special~~ meeting, the proposal to revise the bylaws shall be presented again to the members present and debated. Once a motion to vote is made and seconded, members present shall vote. If passed by a simple majority, the bylaw change shall take effect ~~immediately~~ within 30 days. The President shall see that the changes are carried out.

Article XI – WNPL Key Policy

The bylaws authorize the officers of WNPL to have keys to the WNPL range facility and buildings. This policy does not prohibit county parks officials from access to the facility. No unsupervised use of the range is permitted. Upon leaving office, an outgoing officer shall surrender his keys to either his replacement for that office or the President within thirty (30) days. The President, in conjunction with the Secretary, will maintain a record of keys issued and held. The President, with approval of the Board, may issue up to two sets of keys to other WNPL members who are acting on his behalf in the interests of WNPL.

Article XII – Property Report and Range Maintenance—

The ~~Range Master~~ Vice President will take an annual inventory of range equipment and present this report to the Board for review. This inventory does not have to include consumable supplies. The timing for this report will be at the discretion of the Board. The report may be in writing or presented verbally. The ~~Range Master~~ Vice-President is encouraged to offer a budget for the replacement of any needed items.

The ~~Range Master~~ Vice-President is to report any potential theft of range equipment to the Board as soon as possible without regard to the annual inventory report. The ~~Range Master~~, Vice-President along with the President, shall monitor range conditions and structures and seek improvements as necessary.

Other club supplies and equipment (targets, timers, computers, generators, tape, tools, and paint, etc.) shall be primarily under the purview of the President, but other officers of the WNPL may be delegated to handle or replenish these items.

Article XIII – Corporate Status

The Board shall conduct an annual review of the corporate status of the WNPL. This process includes: Payment of fees, assurance of state and federal tax-exempt status, maintaining insurance coverage, and notification of officer changes. The President and the Treasurer are the primary persons on this task.

Article XVII ~~(XIV)~~—WNPL-Sponsored Activities

The Board of Directors of WNPL shall approve any WNPL-sponsored activities. The Board shall retain sole authority over such events.

Approved by the general membership of WNPL, 1 July 2007 xx/xx/2020.

President: _____ Secretary: _____